

POSITION X2170

Assistant Dean and Professor, Agriculture & Natural Resources and Community Economic Development

LOCATION

The University of Tennessee (UT) Institute of Agriculture, Knoxville, Tennessee

EFFECTIVE DATE

January 1, 2022. Screening of applicants' credentials will begin October 10, 2021, and will continue until the position is filled.

SALARY AND BENEFITS

Salary is commensurate with training and experience. Benefits include group hospitalization and life insurance; State Employees Retirement; Workers' Compensation; numerous University of Tennessee and state benefit programs; including excellent annual, sick and holiday leave plans; a step pay increase after three years of service; and reimbursement for official travel.

JOB DESCRIPTION AND RESPONSIBILITIES

The Assistant Dean is responsible to the Dean of the University of Tennessee Extension. Responsibilities include:

- Providing leadership and direction to the agriculture, natural resources and community economic development agents, specialists, and programs.
- Working closely with department heads, specialists, and regional agriculture program leaders in the overall program planning, developing, implementing, and evaluating statewide Extension and outreach programs in agriculture, natural resources, and community economic development.
- Providing leadership and oversight to budget development and management.
- Providing leadership and direction for agent and specialist development including in-service training, professional development, and effective outreach efforts.
- Providing direct supervision and administrative direction to the Directors of the Center for Profitable Agriculture and the Soil, Plant and Pest Center.
- Providing leadership for obtaining extramural funding including grants, contracts, and gifts to support Extension educational programs.
- Coordinating, developing, and maintaining effective working relationships with other university departments and external organizations, state and federal agencies and commodity groups.
- Cooperating with the UT Extension Assistant Dean of Family & Consumer Sciences, Director and 4-H State Program Leader, and Tennessee State University (TSU) Extension Agriculture and Natural Resource Program Leader on program efforts.
- Assisting the Dean of UT Extension in other tasks that may be assigned.
- Championing a culture of engagement and belonging by providing leadership in an environment that actively promotes diversity, equity, and inclusion.
- The Assistant Dean will work with the UTIA Director of Diversity, Equity, and Inclusion.
- Coordinating UT Extension agriculture, natural resources, and community economic development programs with Tennessee State University Extension.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

- Providing leadership for a program of activities that meets the needs of eligible clientele regardless of race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, genetic information, veteran status, and parental status, or any other characteristic protected by federal or state law.

QUALIFICATIONS

- Earned doctorate in agricultural sciences or natural resources, or closely related field of study.
- Work experience which has demonstrated communication, public relation, management, and decision-making skills necessary to successfully perform the duties of the position.
- Demonstrated effective leadership and administrative experience for the duties and responsibilities of the position.
- Demonstrated success in grant and contract efforts.
- Knowledge of and commitment to equal employment opportunity, affirmative action, and diversity.
- Experience in budgetary oversight and management.
- Experience or previous employment with Cooperative Extension Service.
- Preference will be given to applicants that hold a PhD in agricultural sciences or natural resources and have qualifications for rank of full professor with tenure

TO APPLY:

Please submit (email or hard copy) the following information to the Search Committee Chair:

- Letter of interest detailing specific expertise and experiences, which illustrates commitment to Extension
- Curriculum vita
- Names, mailing addresses, email addresses and telephone numbers of four references

NOMINATIONS:

To nominate a person for the position, please submit the name and contact information to the Search Committee Chair.

Search Committee Chair Contact Information:

The University of Tennessee Extension
 Attn: Dr. Janet Fox, Assistant Dean & Search Committee Chair
 122 Morgan Hall
 2621 Morgan Circle Drive
 Knoxville, TN 37996-4530
jfox35@utk.edu

Information about programs and personnel of UT Extension is available at
<http://utextension.tennessee.edu/>

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