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POSITION X1743	Extension Specialist I, FCS Youth Education Department of Family & Consumer Sciences, UT Extension, Institute of Agriculture, The University of Tennessee
LOCATION	Knoxville, TN
EFFECTIVE DATE	Screening of applicants' credentials will begin immediately and continue until the position is filled. Anticipated start date is October 1, 2017.

SALARY AND BENEFITS

This is a grant-funded position. Continued employment is contingent upon performance and funding. Salary is commensurate with training and experience. Benefits include group hospitalization and life insurance; State Employees Retirement; Workers' compensation; study, sick and annual leave; numerous University of Tennessee and state benefit programs, including liberal time off for holidays and longevity pay after three years of service; reimbursement provided for official travel.

JOB DESCRIPTION

The Extension Specialist I is responsible to the Assistant Dean for the Department of Family Consumer Sciences (FCS). This position develops, coordinates, and assists with the management, planning, and implementation of youth education programs, resources and curricula. It may include providing trainings and in-services to agents, stakeholders, and partners, as well as providing updated information on state academic standards, best practices in youth pedagogy and educational methodology. This position may also include liaison work between departments regarding youth education programs or pedagogy.

Duties

The duties of the Extension Specialist are as follows:

- Provide program assistance by creating content for agents and individuals dedicated to youth education.
- Monitor program activities and assist with training and other program support to county FCS agents and program assistants.
- Review and develop youth curriculum on designated FCS topics.
- Manage assigned youth education programs or program components in FCS program areas
- Provide training to agents and partners in youth education curricula and activities in designated FCS program areas.
- Support agents in youth program delivery on designated FCS topics.
- Provide liaison with public and private educational systems and personnel as assigned.
- Provide consultation to FCS and other units regarding youth education pedagogy and methodology.
- Assume other duties as necessary or as assigned.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

REQUIREMENTS

Education:

- Master's of Education (M.Ed.)

Experience:

- 5 years' work experience in higher education
- 5 years' work experience in Extension
- Current teacher certification preferred

Job Skills:

- Understanding of state, regional, and county level extension roles and responsibilities
- Expertise in teaching and learning strategies as they apply to youth
- Ability to develop, plan, and implement programming and curricula
- Strong curriculum writing skills
- Strong understanding of standards based curriculum development
- Strong understanding of state and national educational standards
- Strong understanding of youth development as it relates to education
- Ability to incorporate research based strategies and pedagogy into curricula
- Ability to use and communicate effectively in regard to technology
- Ability to use the most current educational technology interfaces
- Demonstrated proficiency in working with financial education curricula
- Demonstrated leadership skills and ability to work within a team
- Strong training and presentation skills

NEW APPLICANTS	TENNESSEE AGENT TRANSFER REQUESTS
<p>REQUIREMENTS</p> <p>Education:</p> <ul style="list-style-type: none"> • Master's of Education (M.Ed.) <p>Experience:</p> <ul style="list-style-type: none"> • 5 years' work experience in higher education • 5 years' work experience in Extension • Current teacher certification preferred <p>Please apply online</p> <p>Dr. Laura Stephenson Assistant Dean & Department Head Family & Consumer Sciences 121 Morgan Hall 2621 Morgan Circle Knoxville, TN 37996-4530 Phone: (865) 974-7384 Fax: (865) 974-1068 E-mail: laura.stephenson@utk.edu Web Site: https://ag.tennessee.edu/fcs</p>	<p>REQUIREMENTS</p> <p>Request for transfer/reassignment may be approved if applicant:</p> <ul style="list-style-type: none"> • has normally been employed with Extension in their current location a minimum of eighteen (18) months; • has a performance rating of satisfactory or above for the previous eighteen (18) months; and • training appropriate for the assignment. <p>Please complete the Transfer/Reassignment application online.</p> <p>Dr. Robert Burns Dean and Professor UT Extension 121 Morgan Hall Knoxville TN 37996-4530 Phone: 865-974-7114 Fax: 865-974-1068</p>

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.