

# Memorandum of Agreement

## between University of Tennessee Extension and County Agricultural Extension Committee

County \_\_\_\_\_ Date: \_\_\_\_\_

We, the undersigned, members of the Agricultural Extension Committee of \_\_\_\_\_ County, do hereby recommend to University of Tennessee Extension the appointment or reappointment of

\_\_\_\_\_ to serve in the respective position of \_\_\_\_\_

(Name)

(Title)

from \_\_\_\_\_ until such time as conditions shall necessitate a change. It is further understood that the

(Date)

\_\_\_\_\_ County government has appropriated the sum of \$ \_\_\_\_\_ for the position's base salary to be paid in equal monthly installments. The total amount billed will also include \_\_\_\_\_% of actual benefits cost.

The Committee understands that the supervision of the work of the above named agent shall be under the direction of University of Tennessee Extension, which shall furnish supplies, supervision, specialists' aid, etc. It is also agreed that should the said Committee desire a change, reasons or charges against said agent shall be set forth in writing. We further understand that the final approval of the above recommended appointment rests with and is vested in the office of the Dean, University of Tennessee Extension, and it is agreed that these representatives of \_\_\_\_\_ County, University of Tennessee Extension, and the United States Department of Agriculture shall be subject to all rules, regulations, etc., promulgated by University of Tennessee Extension and the United States Department of Agriculture.

Approved:

\_\_\_\_\_ Chair

\_\_\_\_\_  
Regional Director

\_\_\_\_\_  
Date

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